

Sandburg PTA Reimbursement Voucher (2022-2023)

Date: _____

Amount Requested: \$_____

Make Check Payable to: _____

Send Check to: _____

Budget Line Item: _____

Itemized Expenses (Please provide details):

Receipt/Invoice attached? _____ If not, why? _____

Please submit to:

Leanne Sardiga, PTA Treasurer, 152 N Avon Road., Elmhurst, IL 60126 OR lsardiga@gmail.com

Approved by _____ PTA President

DO NOT FILL IN

Check Date: _____

Check#: _____

Amount: _____